

Pay your service charges via the internet

Making life easier for you

Enter the payer details.

Payer Details

Title (E.g. Mr/Ms)

Forename

Surname

House No./Name

Street

Area

Post Town

County

Postcode

Telephone Number

Fax Number

Email Address

Needed if you want a receipt

Accept Cancel

Click on **'Accept'** if you want to proceed with this payment.

Look out for Hounslow Homes online, the company's new internet site. The new site will be launched shortly where you can also report a repair and find out more about your housing management company at the click of a mouse.

If you require a copy of this leaflet in another language, large print or braille, please call 020 8583 2299 or minicom on 020 8583 3122.

Translations

Haddii aanad fahmayn dokomantigan, waxaa kuu diyaar ah kaalmo lacag la'aan ah oo aad ka heli kartid Waaxda Turjumida. Telfoonku waa: 020 8583 2290

ਜੇਕਰ ਤੁਹਾਨੂੰ ਇਹ ਦਸਤਾਵੇਜ਼ ਸਮਝਣ ਵਿੱਚ ਮੁਸ਼ਕਲ ਪੇਸ਼ ਆਉਂਦੀ ਹੈ ਤਾਂ ਟ੍ਰਾਂਸਲੇਸ਼ਨ ਯੂਨਿਟ ਤੋਂ ਮੁਫਤ ਮਦਦ ਮਿਲ ਸਕਦੀ ਹੈ। ਫੋਨ ਨੰਬਰ ਹੈ: 020 8583 2297

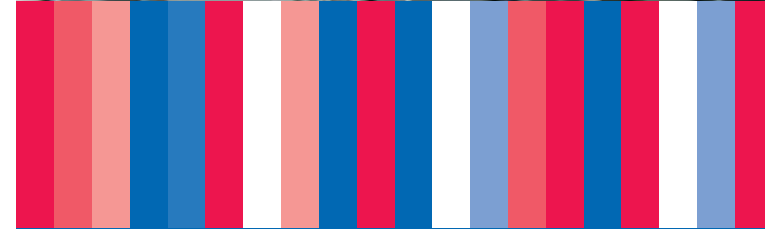
यदि आपको यह दस्तावेज़ समझने में मुश्किल आती है तो ट्रांसलेशन युनिट से मुफ्त मदद मिल सकती है। फ़ोन नंबर है: 020 8583 2520

اگر قادر به فهمیدن این سند نیستید، کمک به نحو مجانی از طرف بخش ترجمه فراهم می باشد. شماره تلفن 020 8583 2299 است.

ਜੇ ਤਸਮੇਂ ਆ ਦਸਤਾਵੇਜ਼ ਵਾਂਗਵਾਸਾਂ ਤੇ ਸਮਝਵਾਸਾਂ ਮੁਸ਼ਕਲੀ ਪਈ ਛੋਏ ਤੋ, ਟ੍ਰਾਂਸਲੇਸ਼ਨ ਯੂਨਿਟਮਾਂਥੀ ਮਫ਼ਤ ਮਦਦ ਮਈ ਸਕੇ ਓ. ਟੇਲਿਫ਼ੋਨ ਨੰਬਰ ਓ: 020 8583 2294

اگر آپ کو یہ دستاویز سمجھنے میں کوئی مشکل ہے تو آپ کو ٹرانسلیشن یونٹ سے مفت مدد مل سکتی ہے۔ ٹرانسلیشن یونٹ کا نمبر ہے 020 8583 2299

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You will be given a number which is proof of receipt. Please quote this number in any query regarding your payment.

www.hounslow.gov.uk

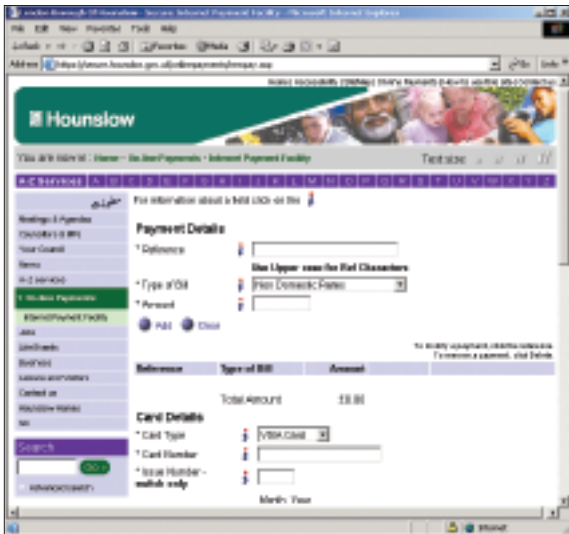
Hounslow Homes
Managing quality homes for Hounslow

Hounslow

If you want to pay your Leasehold Service Charges, Ground Rent, Buildings Insurance or Major Works Charges; your Freehold Grounds Maintenance, District Heating or Buildings Insurance on-line; please follow these steps:

Select website www.hounslow.gov.uk

Click on 'online payments' and 'Internet payment facility'. This takes you through to a secure server.



1. Payment details

Payment Details

*Reference

Use Upper case for Ref Characters

*Type of Bill

*Amount

Please enter the appropriate 14-digit reference number in the '**Reference**' box. Your reference numbers are quoted on correspondence from the Home Ownership Unit at Hounslow Homes.

The reference number that you enter must have 14 digits. The fourth digit from the end will always be a 4. Any dashes must be removed and if the quoted reference has less than 14 digits, additional zeros must be inserted at the beginning to make it up to 14 digits.

For example, if your reference number is shown as 12345-001-4100, it must be entered as **00123450014100**.

Under '**Type of Bill**' select '**Service Charges 14 Digits**'.

2. Enter the amount you wish to pay

Enter the amount in pounds and pence (e.g. 10.00 = £10). Do not enter a £ symbol.

If you make a mistake, click on 'Clear'. Click on 'Add' when you have entered the correct amount to proceed.

3. Card details

Go to '**Card details**' and select your card type from the drop-down list.

Enter the **card number** from the front of your card, without any spaces.

Reference	Type of Bill	Amount
		Total Amount £0.00
Card Details		
* Card Type	<input type="text" value="VISA Card"/>	
* Card Number	<input type="text"/>	
* Issue Number - switch only	<input type="text"/>	
* Issue Date	Month Year	
* Expiry Date	<input type="text"/>	

Enter the **issue number** for **switch cards only**. Leave blank for other cards.

Enter the **issue date** shown on the front of some cards. Select the corresponding month and year from the drop-down list. Leave blank if there is no issue number on your card.

Enter the **expiry date** shown on the front of the card and select the appropriate month and year from the drop-down list.